

The Township of West Lincoln is accepting applications for a  
Part-Time/Seasonal Facility Operator!

Reporting to the Supervisor of Parks and Recreation, the Facility Operator assists with the operation of the West Lincoln Community Centre and the Arena, including general cleaning and maintenance, setting up for special events and other event functions as assigned.

Hours will depend on the operational requirements and may include weekdays, evenings and/or weekends. Hours are not guaranteed, but are scheduled in advance by the Supervisor of Parks & Recreation. However, on occasion, Facility Operators may be called into work on short notice.

We are looking for the following qualifications, education and experience:

- Grade 12 or equivalent
- Capable of performing physically demanding tasks
- Ability and willingness to work indoors and outdoors, at times exposure to loud noises and fluctuating temperatures
- Must have a valid Standard First Aid/CPR/AED – Level C certificate
- ORFA Basic Refrigeration and previous arena experience is considered an asset
- Must be 18 years of age or older
- \$19.16/hour for a maximum of 24 hours per week – hours per week may vary
- Employment term ending in April 2025.

Detailed job descriptions are available on the Township's web site  
([www.westlincoln.ca](http://www.westlincoln.ca) under Career Opportunities).

Resume and cover letters (PDF or Word format only) can be dropped off at the Township of West Lincoln to the attention of the Human Resources Department

318 Canborough Street, P.O. Box 400, Smithville, Ontario L0R 2A0

Fax: 905-957-3219 or Email: [recruitment@westlincoln.ca](mailto:recruitment@westlincoln.ca)

(subject line: position applying for)

We thank all those applicants who apply and advise that acknowledgement will only be forwarded to those applicants who are invited for an interview. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.

In accordance with the Accessibility for Ontarians with Disabilities Act, if you require this document or any additional documents in an alternative format, please contact our office at 905-957-3346. Please know that should you require any special accommodations in order to apply for a position or interview for a position with the Township of West Lincoln, we will endeavor to make such accommodations.