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## **BULK WATER ACCOUNT APPLICATION**

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### **PART ONE: PLEASE READ AND AGREE TO THE TERMS AND CONDITIONS**

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#### **GENERAL RESPONSIBILITIES:**

1. I/we hereby apply for a bulk water account, for permission to use the Township of West Lincoln's bulk water station located at 6253 London Road, Smithville ON.
2. I/we understand that in order to be granted a bulk water account, I/we need to meet one of the following criteria: bulk water hauler; contractor performing work in West Lincoln area; West Lincoln farmer; West Lincoln property owner.
3. I/we accept full responsibility for the safeguarding of the account PIN number provided and agree to pay all charges incurred by that PIN Number.
4. I/we agree to be responsible for any damage caused by me/us to equipment/property of the Township of West Lincoln (including roads).
5. I/we are aware that the bulk water station is under 24-hour camera surveillance.
6. I/we understand that the Township of West Lincoln reserves the right to discontinue water supply at any time, without notice.
7. I/we are aware that the Township of West Lincoln does not guarantee a constant service and will not hold the Township of West Lincoln or its authorized representatives liable for lack of station service.
8. I/we are responsible for any updates/changes to the authorized contacts on the account. I understand that the Township will only release information regarding the account to authorized contacts.
9. The vehicle(s) listed on this application are currently in service and I/we agree to advise the Township of West Lincoln of any changes to our vehicle complement in the future.
10. I/we understand that a copy of the applicant's driver's license is to accompany the submission of this application.
11. I/we acknowledge and consent to the Township completing a credit check on the applicant by a credit reporting agency in Canada, if deemed necessary.
12. I/we acknowledge that completion of this application does not necessarily mean that approval for a bulk water account will be given. The Township reserves the right to reject applications on any basis.
13. I/we agree that the monthly bulk water invoice will be emailed to me/us to the email address provided.
14. I/we agree to stop the water fill 2m<sup>3</sup> below the container's capacity, allowing time for the valves to close to prevent overflow and spillage at the station. I/we understand this is to ensure safe operation at the station.
15. I/we acknowledge to adhere to all requirements set out by the Niagara Region in regards to the standards for potable water containers, as applicable.

#### **FEE RESPONSIBILITIES:**

1. Water consumption will be charged at the current approved rates for water, according to The Township of West Lincoln Consolidated User Fee & Charges By-Law. The fees associated with a bulk water account are subject to change at any time, without notice. Please refer to the Consolidated User Fee & Charges By-Law for the most current rates.

2. Upon submission of this completed application, I acknowledge the following fees are required to be paid in order to be approved for an account:
  - a. A refundable, non interest-bearing deposit. Please refer to the Consolidated User Fee & Charges By-Law for the most current deposit amount. This deposit will be returned upon account closure. I/we understand that it is my/our responsibility to communicate the date of account closure.
  - b. A non-refundable, bulk water account set-up fee. Please refer to the Consolidated User Fee & Charges By-Law for the most current rates.
  - c. In the event that my/our bulk water account application is not approved, I/we understand that the initial deposit and fees paid will be refunded.
3. A minimum usage charge is applicable for each month, where an account has consumption. If consumption is less than the minimum usage charge, the account will be charged the applicable minimum bulk water usage user charge.
4. Billings for account consumption and other user fees are prepared on a monthly basis, and are due upon receipt. Any invoice that remains unpaid after the indicated due date will incur interest at a rate 1.25% per month (15% per annum), which I/we agree to pay.
5. I/we understand that this account and station use may be suspended for non-payment, and additional fees may apply in the event that the account access is removed and subsequently re-instated upon receiving payment.
6. **If I/we own a property in West Lincoln where this bulk water service is being delivered and used, and if the invoice remains unpaid after the due date, I/we consent to the overdue balance being transferred to the applicable property tax roll number, along with the fees associated with this transfer.**

I/WE THE APPLICANT HAVE READ AND AGREE TO ABOVE TERMS.

I, \_\_\_\_\_, as the authorized representative, agree that I am responsible for  
 (Print name)

any and all usage of water from my account with my access codes from the Township of West Lincoln Water Station and accept any and all liability from its use. Service may be deactivated at any time due to non-payment or violation of the procedures for use of the station.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**Please return this completed and signed form (pages 1-3) by email at [utility@westlincoln.ca](mailto:utility@westlincoln.ca) or drop off to the Township Administration Building (attention: Utility Billing Department). Also please ensure that your required payment has been submitted.**

FOR OFFICE USE ONLY	
Deposit & Initial Set-up Fee Paid (receipt #)	
Credit Check Complete?	
Approval Date	
Customer ID	
Division Number	
Account Number	
PIN Number	

**PART TWO: USER INFORMATION**

Customer Information	
<b>Intended Use of Water</b> (select one)	Bulk Water Hauler / West Lincoln Farm / Contractor / Personal or Business Use Other (if other, please indicate) _____
<b>Company Name</b> (this will be the account name)	
<b>Service Address of Water Usage</b> (only applies to West Lincoln property owners)	
<b>Mailing Address</b>	
<b>Billing Address</b> (if different than mailing address)	
<b>Phone Number</b>	
<b>Email Address</b> (your invoices will be emailed here)	

Please list all individuals that are authorized to have access to your bulk water account information upon request.

Authorized Contacts			
Name	Role	Email Address	Phone Number
1.			
2.			
3.			

Please list all vehicles that will be used at the bulk water filling station. If you have more than three vehicles to list, please attach on a separate page.

Vehicle Information		
License Plate Number	Year and Make of Vehicle	Maximum Capacity (m <sup>3</sup> )
1.		
2.		
3.		

Please list all drivers that will be using the bulk water filling station. If you have more than three drivers to list, please attach on a separate page.

Driver Information	
<b>Driver Name</b>	
<b>Driver Name</b>	
<b>Driver Name</b>	