

Public Notice

Please be advised that a new Regional Development Charges By-law has been passed and these new regulations and fees will come into effect Friday September 1st, 2017. In order to take advantage of the current development charge rates before the increase be advised of the following:

- **COMPLETE** building permit applications must be submitted on or before **Thursday August 31, 2017**
- Complete building permit applications shall include:
 - a completed application form;
 - a site survey / site plan;
 - a complete set of drawings with plans, elevations & sections
 - all specification material for pre-engineered lumber products proposed for use in the project including lvls, trusses & tjis;
 - HVAC calculations & layouts;
 - full payment of the Regional Development Charge portion of the fees (municipal permit fees and development charges not required until permit issuance)

All submitted applications found to be incomplete will be subject to the Regional development charge rates applicable on the DATE OF PERMIT ISSUANCE.

All applications submitted after August 31, 2017 will be subject to the Regional development charge rates applicable on the DATE OF PERMIT ISSUANCE.

Thank you for your co-operation;

West Lincoln Building Department Team