



Township of West Lincoln THIRD PARTY ADVERTISER REGISTRATION PROCEDURES

Third Party Advertiser Name: _____

Date of Filing: _____ (must be between May 1st and October 19th)

WHAT TO DO WHEN A THIRD PARTY ADVERTISER ARRIVES TO FILE - NOTICE OF REGISTRATION

1. Check to ensure Notice of Registration is complete and legible:
 - Filed in person or by an agent
 - Original Signatures Required (No Fax or Electronic transmission accepted)
 - Proof of identity as prescribed in O.Reg. 304/13 as amended (refer to reverse to confirm identification provided satisfies the requirements)
 - Resolution for the corporation or trade union that authorizes the person or agent to register on their behalf, if applicable

2. Declaration of Qualifications to be sworn by Clerk or Deputy Clerk

3. Compile documents to give to Registered Third Party Representative:
 - A Guide for Third Party Advertisers – Municipal Election 2018
 - Notice of Penalties – Registered Third Party
 - Duties of Registered Third Parties
 - Broadcaster/Publisher Information Sheet re: Third Party Advertisement (information for TPA to provide to suppliers)
 - Election Sign By-law 2018-36
 - Preliminary Maximum Campaign Expenses – Registered Third Party
 - Preliminary Maximum Campaign Expenses – Parties etc., after Voting Day

4. Registered Third Party representative to sign Information Release Consent Form

5. Notify Registered Third Party representative that a campaign Bank Account must be opened for campaign contributions and expenditures purposes and to provide the Clerk's office with the number. Attached is a letter which can be provided to the financial institution. _____

Enter Account number

6. Inform that as per Election Sign By-law, Election Signs cannot be placed until 45 days before Voting Day, and this includes Third Party Advertising signs.

7. USB Flash Drive # _____ provided containing all information noted above

Candidate and Clerk to initial indicating that this form has been reviewed ...

Initials

Municipal Elections Act, 1996

ONTARIO REGULATION 304/13 VOTER IDENTIFICATION

Consolidation Period: From November 26, 2013 to the [e-Laws currency date](#).

Proof of identity and residence

1. The following is prescribed as the proof of identity and residence that a person may present for the purposes of subparagraph 1 ii of subsection 52 (1) of the Act:

1. An original, or a certified or notarial copy, of a document that is listed in Schedule 1 and shows the person's name and qualifying address. O. Reg. 304/13, s. 1.

Form for application and statutory declaration

2. The following is prescribed as the form that a person may complete for the purposes of subparagraph 1 ii of subsection 52 (1) of the Act:

1. Form 9, entitled "Declaration of Identity" (application and statutory declaration under subparagraph 1 ii of subsection 52 (1) of the Act), dated November, 2013 and available on the website of the Government of Ontario Central Forms Repository under the listing for the Ministry of Municipal Affairs and Housing. O. Reg. 304/13, s. 2.

SCHEDULE 1

<ol style="list-style-type: none">1. An Ontario driver's licence.2. An Ontario Health Card (photo card).3. An Ontario Photo Card.4. An Ontario motor vehicle permit (vehicle portion).5. A cancelled personalized cheque.6. A mortgage statement, lease or rental agreement relating to property in Ontario.7. An insurance policy or insurance statement.8. A loan agreement or other financial agreement with a financial institution.9. A document issued or certified by a court in Ontario.10. Any other document from the government of Canada, Ontario or a municipality in Ontario or from an agency of such a government.11. Any document from a Band Council in Ontario established under the <i>Indian Act</i> (Canada).12. An income tax assessment notice.13. A Child Tax Benefit Statement.14. A Statement of Employment Insurance Benefits Paid T4E.15. A Statement of Old Age Security T4A (OAS).16. A Statement of Canada Pension Plan Benefits T4A (P).17. A Canada Pension Plan Statement of Contributions.18. A Statement of Direct Deposit for Ontario Works.	<ol style="list-style-type: none">19.A Statement of Direct Deposit for Ontario Disability Support Program.20. A Workplace Safety and Insurance Board Statement of Benefits T5007.21. A property tax assessment.22. A credit card statement, bank account statement, or RRSP, RRIF, RHOSP or T5 statement.23. A CNIB Card or a card from another registered charitable organization that provides services to persons with disabilities.24. A hospital card or record.25. A document showing campus residence, issued by the office or officials responsible for student residence at a post-secondary institution.26. A document showing residence at a long-term care home under the <i>Long-Term Care Homes Act, 2007</i>, issued by the Administrator for the home.27. A utility bill for hydro, water, gas, telephone or cable TV or a bill from a public utilities commission.28. A cheque stub, T4 statement or pay receipt issued by an employer.29. A transcript or report card from a post-secondary school. <p style="text-align: right;">O. Reg. 304/13, Sched. 1.</p>
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