
**TOWNSHIP OF WEST LINCOLN
ADMINISTRATION/FINANCE/FIRE
COMMITTEE AGENDA**

MEETING NO. NINE: Monday, December 4, 2017, Township Administration Building, 318 Canborough Street, Smithville – **Immediately following Planning/Building/ Environmental Committee meeting.**

*****NOTE TO MEMBERS OF THE PUBLIC:** All Cell Phones, Pagers and/or PDAs to be turned off. Additionally, for your information, we are Audio and Video recording this meeting***

1. **CHAIR:** Councillor Terry Bell
2. **CHANGE IN ORDER OF ITEMS ON AGENDA:**
3. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**
4. **APPOINTMENTS:**

There are no appointments.

5. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**
NOTE: Procedural By-law Section 10.13(5) – General Rules
One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Administration/Finance/Fire Committee agenda.

6. **FIRE DEPARTMENT UPDATE:**
 - (a) **ITEM A105-17**
Fire Chief (Dennis Fisher)
Re: Fire Department Monthly Update – November 2017

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7. **CONSENT AGENDA ITEMS:**
There are no consent agenda items.
8. **COMMUNICATIONS:**
There are no communications.

9. STAFF REPORTS:

There are no staff reports.

10. OTHER BUSINESS:

(a) ITEM A106-17

Acting CAO/Clerk (Carolyn Langley)
Re: Employee Professional Accomplishments

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(a) Steve McGean - Association of Ontario Road Supervisors - Successful Completion of Public Works Leadership Development Program

(b) ITEM A107-17

Members of Committee
Re: Verbal Updates from Members of Boards and Committees - If required

(c) ITEM A108-17

Members of the Committee
Re: Other Business Items of an Informative Nature

11. NEW BUSINESS:

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

12. CONFIDENTIAL MATTERS:

(a) ITEM A109-17

Acting CAO/Clerk (Carolyn Langley)
Re: Personnel Matter(s) – CAO Recruitment

Applicable closed session exemption(s):

- Personal matters about an identifiable individual, including municipal or local board employees;
- Labour relations or employee negotiations

VERBAL UPDATE

13. ADJOURNMENT:

The Chair declared the meeting adjourned at the hour of _____.

Information Report

To: Mayor Joyner and Members of Council
From: Fire Chief, Dennis Fisher
Date: December 4, 2017
Report: WLFD-18-17
Subject: Monthly Update – November 2017

Emergency Response Calls – November 2017

Station # 1 – 12 Station # 2 – 2 Pelham – 2

Incident	Call Date	Call Time	Nature	District
2017-018469	11/01/2017	12:02:10	5 - EMERGENCY MEDICAL ASSISTANCE	St # 1&2
2017-018571	11/03/2017	14:47:53	5 - EMERGENCY MEDICAL ASSISTANCE	St # 1
2017-018602	11/04/2017	2:51:59	51 - NON-EMERGENCY MEDICAL ASSIST	St # 1
2017-018892	11/07/2017	18:26:32	4 - MVA RESCUE	PE # 2
2017-018928	11/08/2017	9:36:10	54 - VSA/CARDIAC ARREST/UNCONSCIOUS	St # 1 & 2
2017-018962	11/08/2017	21:40:09	5 - EMERGENCY MEDICAL ASSISTANCE	St # 1
2017-019199	11/13/2017	9:10:12	5 - EMERGENCY MEDICAL ASSISTANCE	St # 1
2017-019264	11/14/2017	12:31:09	2 - VEHICLE FIRE	St # 1
2017-019346	11/15/2017	20:36:24	5 - EMERGENCY MEDICAL ASSISTANCE	St # 1
2017-019581	11/19/2017	21:55:55	112 - DETECTOR ACTIVATION	St # 1
2017-019619	11/20/2017	15:02:41	1 - STRUCTURE FIRE	St # 1
2017-019720	11/22/2017	1:40:03	4 - MVA RESCUE	St # 1
2017-019785	11/23/2017	0:36:45	5 - EMERGENCY MEDICAL ASSISTANCE	St # 1
2017-019912	11/25/2017	14:21:42	4 - MVA RESCUE	PE # 3

Apparatus Legend:

West Lincoln = WL, Grimsby = 5, PE = Pelham, HD = Haldimand, Lincoln = 6
Car = 0, Pumper = P1, Tanker = T6, Rescue = R7, Squad = S8, Ladder = L5
New Numbering Grid - First number is Municipality, Second Number = Station #, Third Number = Apparatus type Example - WL pump # 1

New Retirees – Nothing to report.

New Recruits – Nothing to report

Promotions – Nothing to report

Training

November 2017 Monthly Training

Station # 1

Nov 1 – Confined space / pump ops
Nov 4 – Live fire training – both stations
Nov 8 - Confined space / pump ops

Station # 2

Pump ops – hydrants
Pump ops – hydrants

Nov 11 – Live fire training – both stations
Nov 15 – Officers meeting / Rit – both stations
Nov 22 - Truck Maintenance – Association Meetings – both stations
Nov 29 – Stanpac tour – both stations

December 2017 Monthly Training

Station # 1

Dec 6 – Fire Behaviour
Dec 13 – Search & Rescue
Dec 20 – Christmas Social – Both stations
Dec 27 – No Drill

Station # 2

Search & Rescue
Fire Behaviour

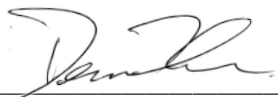
Fire Prevention – Grade 5 Class from Covenant Christian School – fire hall tour

Apparatus Fleet – Nothing to report.

Fire Department Activities

- Both stations participated in the Santa Claus Parade
- Bill 148 update

Respectfully submitted by



Dennis Fisher - Fire Chief / CEMC



ASSOCIATION OF ONTARIO ROAD SUPERVISORS

PROMOTING **KNOWLEDGE**. PURSUING **EXCELLENCE**.

CC. Council ✓
Brent ✓
Candyn ✓

July 21, 2017

Township of West Lincoln
318 Canborough St., PO Box 400
Smithville, ON L0R 2A0

Attention: Mayor Douglas Joyner and Council Members

Re: AORS Public Works Leadership Development Program

Dear Mayor and Council Members:

On behalf of the Association of Ontario Road Supervisors (AORS), I would like to congratulate your employee, Steve McGean, for successfully completing the Public Works Leadership Development Program. As well, we would like to acknowledge the support of your Municipal Council and administration for AORS training and professional development programs.

AORS Education Committee and our training partners realize that local municipal operations require experienced, highly trained professional managers who can efficiently execute the corporate blueprint. Strong, committed leadership at all organizational levels ensures the focused development and delivery of essential community services. For your information the program was developed exclusively for AORS by Ainslie Wood (Wood-Sloan Inc.) and her team of knowledgeable instructors. The main module topics included local government, leadership, communications, process and talent management, financial planning, customer service and continuous improvement.

We received very positive feedback about the program and therefore we have integrated the modules into our Certified Road Supervisor (CRS) Professional Development Program, effective March 4, 2013. In 1996 AORS was granted – by Provincial Legislation – the exclusive right to use the designation 'Certified Road Supervisor' (CRS). The four levels of Certification – Associate, CRS, Intermediate and Senior – have mandatory experience and education criteria established by the AORS Education Committee and Certification Board. Certified individuals may publicize their credential by using initials after their names and displaying their certificate and Code of Ethics.

Certification is important for your municipality because it increases corporate 'professionalism', accountability and morale. Certified Road Supervisors use their broad base of knowledge to make confident decisions and therefore serve Council, staff and the public more effectively.

Thank you again for your continued support of our educational programs.

Yours truly,

John Maheu, M.A.Sc., P.Eng.
Executive Director

cc. Steve McGean