
**TOWNSHIP OF WEST LINCOLN
PUBLIC WORKS/RECREATION/ARENA
COMMITTEE AGENDA**

MEETING NO. ONE HELD: Monday, January 16, 2017 Township Administration Building, 318 Canborough Street, Smithville – immediately following Administration/ Finance/Fire Committee meeting

*****NOTE TO MEMBERS OF THE PUBLIC:** All Cell Phones, Pagers and/or PDAs to be turned off. Additionally, for your information, please be advised that we are Audio/Video recording this meeting. ***

1. **CHAIR:** Councillor Jason Trombetta
2. **CHANGE IN ORDER OF ITEMS ON AGENDA:**
3. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**
4. **APPOINTMENTS:**
NOTE: Procedural By-law Section 6.5(c) - Scheduled Appointments and/or Presentations - Each scheduled appointment or presentation shall be allocated a **maximum of ten minutes**, exclusive of the time required to answer questions from Members of Council (some exceptions apply)
5. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**
NOTE: Section 10.13(5) – General Rules - One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five minutes** to address their issue. A response may not be provided and the matter may be referred to staff.

The Chair to inquire if there are any members of the public present who wish to address any items on the Public Works/Recreation/Arena Committee agenda

6. **CONSENT AGENDA ITEMS:**
There are no consent agenda items.
7. **COMMUNICATIONS:**
There are no communications.
8. **STAFF REPORTS:**

(a) ITEM PW01-17

Director of Public Works & Engineering (Brent Julian)
Re: Recommendation Report PW-01-2017 – Removal of Bridge 12 Load Restriction - Amendment to By-Law 89-2000

RECOMMENDATION:

1. That, Report RFD PW-01-2017, re: Removal of Bridge 12 Load Restriction - Amendment to By-Law 89-2000, dated January 16, 2017 be received; and,
2. That, Schedule 'Z1' (Load Limits on Bridges - By-Law 89-2000), be revised to remove Bridge 12 from the load limit schedule.

(b) ITEM PW02-17

Director of Public Works & Engineering (Brent Julian)

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Re: Recommendation Report RFI PW-02-2017 – Figure Skating Club Jumping Harness

RECOMMENDATION:

That Report RFI PW-02-2017, re: Figure Skating Club Jumping Harness dated January 16, 2017, be received for information.

(c) ITEM PW03-17

Director of Public Works & Engineering (Brent Julian)

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Re: Recommendation Report RFD PW-03-2017 – 2017 Road Surface Treatment Tender Authorization

RECOMMENDATION:

1. That, Report RFD PW-03-2017, re: 2017 Road Surface Treatment Tender Authorization dated January 16, 2017 be received; and,
2. That, Council accept the tender submission by Anthony's Excavating Central Inc. for the road rehabilitation of West Lincoln road segments of \$283,675.95 (plus HST); and,
3. That, a By-Law be passed authorizing the Mayor and Clerk to enter into an agreement with Anthony's Excavating Central Inc.

9. OTHER BUSINESS:

(a) ITEM PW04-17

CAO (Chris Carter)

Re: Support of Bid for 2021 Canada Summer Games

RECOMMENDATION:

That, the CAO be and is hereby authorized to sign a Memorandum of Understanding with the Regional Municipality of Niagara and the Niagara 2021 Canada Summer Games Bid Committee to confirm the Township of West Lincoln's support and commitment to participate and provide use of Township facilities for the 2021 Canada Summer Games; and,

That the CAO be and is hereby authorized to proceed prior to ratification by Council.

(b) ITEM PW05-17

Members of Council

Re: Other Business Items of an Informative Nature

10. NEW BUSINESS:

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

11. CONFIDENTIAL MATTERS:

There are no confidential matters.

12. ADJOURNMENT:

The Chair declared the meeting adjourned at the hour of _____.

DATE: January 16, 2017
REPORT NO: RFD PW-01-2017
SUBJECT: Removal of Bridge 12 Load Restriction - Amendment to By-Law 89-2000
CONTACT: Brent Julian, C.Tech., rcji, Director of Public Works and Engineering

OVERVIEW:

- In 2013, the Township’s Consolidated Traffic By-Law 89-2000 was amended to include load limits for Bridge 12 and Bridge 34
- Staff recommends amending Schedule ‘Z1’ (Load Limits on Bridges - By-Law 89-2000) to remove Bridge 12 from the schedule.

RECOMMENDATION:

1. That, Report RFD PW-01-2017, re: Removal of Bridge 12 Load Restriction - Amendment to By-Law 89-2000, dated January 16, 2017 be received; and,
2. That, Schedule ‘Z1’ (Load Limits on Bridges - By-Law 89-2000), be revised to remove Bridge 12 from the load limit schedule.

BACKGROUND:

On January 28, 2013, Council adopted By-Law 2013-18, which amended the Township’s Consolidated Traffic By-Law 89-2000 by adding Section 604.01 and inserting Schedule Z1 – Load Limits on Bridges. The purpose of the amendment was to insert load limits on two bridges (Bridge 34 on North Chippawa Road and Bridge 12 on South Grimsby Road 6).

CURRENT SITUATION:

As part of the 2016 Capital Plan, the replacement of Bridge 12 was completed in November 2016, and no longer requires a load limit.

As such, Staff recommends a revised Schedule Z1 (Load Limits on Bridges – refer to Attachment ‘A’) be inserted into By-Law 89-2000, which removes Bridge 12 from the schedule.

CONCLUSION:

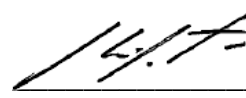
Staff recommends amending Schedule ‘Z1’ (Load Limits on Bridges - By-Law 89-2000) to remove Bridge 12 from the schedule.

Prepared and submitted by:

Approved by:



Brent Julian, C.Tech., rcji,
Director of Public Works and Engineering



Chris Carter, CAO

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

BY-LAW NO. 2017-XX

**BEING A BY-LAW TO AMEND BY-LAW 89-2000 WHICH
REGULATES TRAFFIC AND PARKING ON TOWNSHIP
ROADS**

WHEREAS the Council of the Corporation of the Township of West Lincoln enacted By-law 89-2000 to regulate traffic and parking on Township Roads;

AND WHEREAS the Council of the Corporation of the Township of West Lincoln now deems it expedient to amend Schedule "Z1" of By-law 89-2000 which provides for Load Limits on Bridges.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:

1. That, Schedule "Z1" of By-law 89-2000 be amended by deleting therefrom Schedule "Z1" and inserting in lieu thereof, the attached revised Schedule "Z1".

**READ A FIRST, SECOND AND THIRD TIME
AND FINALLY PASSED THIS 23rd DAY OF
JANUARY, 2017.**

MAYOR DOUGLAS JOYNER

CAROLYN LANGLEY, CLERK

PURPOSE OF BY-LAW 2017-??

The effect the following change to Schedule Z1 of By-law 89-2000 which provides for Load Limits on Bridges within the Township:

Remove the following:

Column 1	Column 2		Column 3
	From	To	
Highway	Regional Road 14	350 Metres North of Regional Road 14	Maximum Speed (Km/h) Single Unit – 8 Tonnes Two unit – 15 Tonnes Train – 22 Tonnes

SCHEDULE Z1
(of By-Law 89-2000, as amended)

LOAD LIMIT ON BRIDGES
(as amended by By-law 2017-XX)

COLUMN 1	COLUMN 2		COLUMN 3
HIGHWAY	FROM	TO	LOAD LIMIT
North Chippawa Road	Regional Road 2	600 metres East of Regional Road 2	Single Unit – 8 tonnes Two Unit – 15 tonnes Train – 22 tonnes

DATE: January 16, 2017
REPORT NO: RFI PW-02-2017
SUBJECT: **Figure Skating Club Jumping Harness**
CONTACT: Bob Denison, RRFS, Supervisor Arena/Parks Operations

OVERVIEW:

- In the 2011/2012 ice season the existing figure skating jumping harness was deemed unsafe by inspectors and removed from service by staff.
- At the September 28, 2016 Council meeting, Figure Skating Club representatives came forward to explain the situation and need for the jumping harness and the fact that the club could not afford to pay for engineering costs of a new harness.
- Council directed staff to discuss a proposal and bring back to Council at a future Public Works/Recreation/Arena Committee meeting for consideration

RECOMMENDATION:

That Report RFI PW-02-2017, re: Figure Skating Club Jumping Harness dated January 16, 2017, be received for information.

ALIGNMENT TO STRATEGIC PLAN:

Key Actions

- Increase civic engagement and community involvement through enhanced partnerships, good governance and leadership.

BACKGROUND:

In the 2011/2012 ice season the Township's Contracted Equipment Inspector deemed the existing figure skating jumping harness unsafe due to insufficient design and documentation. Staff and the figure skating club have tried to find a solution to the replace the harness but were unable to find one due to costs related to the engineering requirements.

On September 26, 2016 figure skating club representatives approached council looking for assistance in securing a safe and engineered jumping harness.

Council directed staff to discuss a proposal and bring back to council at a future Public Works/Recreation/Arena Committee meeting for consideration.

CURRENT SITUATION:

The figure skating club has found and is willing to purchase a jumping harness from a company in Canada that would meet their needs. This harness will still require an engineer's stamp and installation to meet the liability requirements of the Township. Staff has found an engineer who will stamp the harness and complete a final inspection after installation for a cost of two thousand nine hundred dollars (\$2900.00) plus HST. Staff has also obtained a quote for installation of the jumping harness for one thousand five hundred dollars (\$1500.00) plus HST.

FINANCIAL IMPLICATIONS:

The total costs to finance the engineering and installation of the new jumping harness would be four thousand four hundred dollars (\$4400.00) plus HST, however these costs are not currently reflected in the 2017 budget. Follow up annual inspections would have no impact on the current budget as this item would be included in the current inspection schedule at no extra cost.

INTER-DEPARTMENTAL COMMENTS:

This report has been reviewed by the Clerk and Treasurer/Director of Finance.

CONCLUSION:

In conclusion, Staff presents this report to council for information and will proceed as directed by Council.

Prepared by:



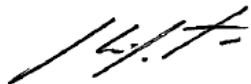
Bob Denison, RRFS
Supervisor, Arena/Parks Operations

Submitted by:



Brent Julian C. Tech., rcji
Director of Public Works & Engineering

Approved by:



Chris Carter
Chief Administrative Officer

"The Township of West Lincoln will be a community that values our heritage, preserves our environmental and natural resources, fosters entrepreneurial spirit and provides excellent quality of life"

DATE: January 16, 2017
REPORT NO: RFD PW-03-2017
SUBJECT: 2017 Road Surface Treatment Tender Authorization
CONTACT: Scott Beamish, C.E.T., rcsi, Coordinator of Engineering Services
Brent Julian, C. Tech., rcji, Director of Public Works & Engineering

OVERVIEW:

- The rehabilitation of road segments on South Grimsby Road 5, Campden Road and Stoney Creek/West Lincoln Townline Road was approved by Council in the 2017 Capital Roads Budget
- Staff prepared and circulated a tender for repair works to these road segments
- The tender closed on January 12, 2017
- Anthony's Excavating Central Inc. was the low bidder with a submitted bid of \$283,675.95 (excluding HST)
- Staff recommends a By-Law be passed authorizing the Mayor and Clerk to enter into an agreement with Anthony's Excavating Central Inc.

RECOMMENDATION:

1. That, Report RFD PW-03-2017, re: 2017 Road Surface Treatment Tender Authorization dated January 16, 2017 be received; and,
2. That, Council accept the tender submission by Anthony's Excavating Central Inc. for the road rehabilitation of West Lincoln road segments of \$283,675.95 (plus HST); and,
3. That, a By-Law be passed authorizing the Mayor and Clerk to enter into an agreement with Anthony's Excavating Central Inc.

ALIGNMENT TO STRATEGIC PLAN

Key Actions (reference page 25):

3. Develop a Capital Plan to ensure infrastructure capacity will have required capacity and resources to maintain existing service demands, as well as future service capacity demands.

Key Actions (reference page 29):

1. Explore infrastructure processes and materials to improve the durability of rural roads and bridges and begin to incorporate in future renewal projects

BACKGROUND:

As part of the approved 2017 Roads Capital Budget, Staff prepared and circulated a tender for road rehabilitation works on South Grimsby Road 5, Campden Road and Stoney Creek/West Lincoln Townline Road.

CURRENT SITUATION:

The tender was advertised in the local newspaper, the Township website and with an Electronic Tendering Service. Twenty two (22) tender packages were picked up, with three (3) tender submissions received by the tender closing date of January 12, 2017.

The tender bid submissions are as follows:

Company	Tender Price
Anthony's Excavating Central Inc.	\$283,675.95
Norjohn Contracting and Paving Limited	\$284,479.50
Circle P Paving Inc.	\$336,652.25

Anthony's Excavating Central Inc. has previously completed similar works for the Township of West Lincoln and other area municipalities, and is capable of completing this project.

The total tendered amount of \$283,675.95 is within the overall approved budget of \$291,000.00 for all three road rehabilitation projects. The Campden Road and Stoney Creek/West Lincoln Townline Road segments are slightly higher than over the individual estimated budget by a total amount of \$18,638.95. Staff recommends using/reallocating surplus funds from the remaining approved road rehabilitation budget in order to complete these works.

FINANCIAL IMPLICATIONS

Once HST is applied, the Net Tender Amount of \$283,675.95 totals approximately \$288,700, which is below the overall approved 2017 Capital Roads budget of \$291,000.00. This will provide flexibility to deal with any unexpected/unforeseen costs.

INTER-DEPARTMENTAL COMMENTS

This report has been reviewed with the Treasurer/Director of Finance.

CONCLUSION

In summary, Staff recommends that the bid submission from Anthony's Excavating Central Inc. for the 2017 Road Surface Treatment tender be accepted and that the Mayor and Clerk be authorized to enter into an agreement with Anthony's Excavating Central Inc. for the 2017 Road Surface Treatment rehabilitation works as outlined above.


"The Township of West Lincoln will be a community that values our heritage, preserves our environmental and natural resources, fosters entrepreneurial spirit and provides excellent quality of life"

Prepared by:



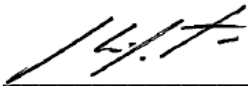
Scott Beamish C.E.T., CISEC, rcsi
Coordinator for Engineering Services

Submitted by:



Brent Julian C.Tech, rcji
Director of Public Works & Engineering

Approved by:



Chris Carter
Chief Administrative Officer

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