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**TOWNSHIP OF WEST LINCOLN  
ADMINISTRATION/FINANCE/FIRE  
COMMITTEE AGENDA**

**MEETING NO. ONE HELD:** Monday, January 21, 2013, Township Administration Building, 318 Canborough Street, Smithville - 6:30 p.m.

1. **CHAIR:** Alderman Eric Leith
  
2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**
  
3. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**  
Chair to inquire if there are any members of the public present who wish to address any items on the Administration/Finance/Fire Committee agenda.
  
4. **APPOINTMENTS/PRESENTATIONS:**
  
5. **FIRE DEPARTMENT UPDATE:**
  - (a) **ITEM A1-13**  
Fire Chief  
Re: Fire Department Monthly Update – December 2012
  
6. **CONSENT AGENDA ITEMS:**
  - (a) **ITEM A2-13**
    1. Joint Accessibility Advisory Committee - November 8, 2012
    2. Joint Accessibility Advisory Committee - December 13, 2012
    3. Communication – Grant Thornton – Report to Council – Initial Communication on Audit Planning for the year ending December 31, 2012

**RECOMMENDATION:**  
The Administration/Finance/Fire Committee approve the following Consent Agenda Items:

  1. Items 1 and 2 be hereby accepted.
  2. Item 3 be hereby received for information.
  
7. **COMMUNICATIONS:**

There are no communications.
  
8. **STAFF REPORTS:**
  - (a) **ITEM A3-13**  
Fire Chief  
Re: Report WLFD-01-13 - Unknown 9-1-1 Calls

**RECOMMENDATION:**

1. That, report WLFD 01-13 dated January 21, 2013 regarding unknown 9-1-1 calls be received, and
2. That the Fire Chief be authorized to discontinue deployment of West Lincoln Fire & Emergency Services resources to unknown 911 calls by removing them from the Computer Assisted Dispatch (CAD).

**(b) ITEM A4-13**

Fire Chief

Re: Report WLFD-05-13 – Updating West Lincoln Township Health & Safety Policy By-law

**RECOMMENDATION:**

- (1) That, report WLFD-05-13 regarding “Updating West Lincoln Township Health & Safety Policy By-law” , dated January 21, 2013 be accepted, and,
- (2) That Council adopt a bylaw to establish a Municipal Health and Safety Statement for the Corporation of the Township of West Lincoln and that By-Law 2012-02 be repealed.

**(c) ITEM A5-13**

Treasurer/Director of Finance & Deputy Treasurer

Re: Report RFI-T-01-13 - Financial Status Update as of December 31, 2012

**RECOMMENDATION:**

That, Report RFI-T-01-13, regarding the “Financial Status Update as of December 31, 2012”, be received for information.

**(d) ITEM A6-13**

Treasurer/Director of Finance

Re: Report RFD-T-02-13 – Proposed Meridian Credit Union Savings Account

**RECOMMENDATION:**

- (1) That, report RFD-T-02-13, regarding “Proposed Meridian Credit Union Savings Account” be received; and,
- (2) That Council approve opening of both a chequing and savings account with the Meridian Credit Union (Meridian) for the optimum short-term investment of cash.

**9. OTHER BUSINESS:**

**(a) ITEM A7-13**

Treasurer/Director of Finance

Re: Memo – Interim Tax By-law  
FOR INFORMATION

**(b) ITEM A8-13**

Members of Committee

Re: Verbal Updates from Members of Boards and Committees - If required

**(c) ITEM A9-13**

Members of Committee

Re: Referred Matters List

**UNDER SEPARATE COVER**

- (d) **ITEM A10-13**  
Members of the Committee  
Re: Other Business Items

10. **CONFIDENTIAL MATTERS:**

Closed session item(s) relate to the following allowable exceptions:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal or local board employees; and,
3. a proposed or pending acquisition or disposition of land by the municipality or local board;
4. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
5. a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.

- (a) **ITEM A11-13**  
CAO (Derrick Thomson) & Tom Richardson & Sara Premi, Township Solicitors  
Re: Property/Legal Matter – Update on Road Use/Vibrancy Agreements and Associated Fees and CBO Journal Article

**RECOMMENDATION:**  
TO BE PROVIDED

- (b) **ITEM A12-13**  
Alderman Joann Chechalk  
Re: Liability Issue-115 KV Lines  
FOR DISCUSSION

- (c) **ITEM A13-13**  
CAO  
Re: Security Issues  
FOR DISCUSSION

11. **ADJOURNMENT:**

That, this Committee does now adjourn at the hour of \_\_\_\_\_ p.m.