
TOWNSHIP OF WEST LINCOLN ADMINISTRATION/FINANCE/FIRE COMMITTEE AGENDA

MEETING NO. TWO HELD: Monday, February 4, 2013, Township Administration Building, 318 Canborough Street, Smithville - 6:30 p.m.

1. **CHAIR:** Alderman Eric Leith
2. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST:**
3. **REQUEST TO ADDRESS ITEMS ON THE AGENDA:**
Chair to inquire if there are any members of the public present who wish to address any items on the Administration/Finance/Fire Committee agenda.
4. **APPOINTMENTS/PRESENTATIONS:**

There are no appointments/presentations.
5. **FIRE DEPARTMENT UPDATE:**

There is no Fire Department update being provided.
6. **CONSENT AGENDA ITEMS:**

There are no consent agenda items.
7. **COMMUNICATIONS:**

There are no communications.
8. **STAFF REPORTS:**
 - (a) **ITEM A14-13**
Director of Public Works & Engineering (Richard Bolduc) & Manager of Roads Operations, Water and Wastewater (Kaveh Etezadi)
Re: Report No. RFI PW-08-2013 – Council Request to Review the Reduction of Winter Sidewalk Maintenance Operations

RECOMMENDATION:
That, Report RFI PW-08-2013, re: Council Request to Review the Reduction of Winter Sidewalk Maintenance Operations, dated February 4th, 2013 be received.
9. **2013 BUDGET:**
 - (a) **ITEM A15-13**
Treasurer/Director of Finance (Stephanie Nagel)
Re: Purpose of Meeting, Comments and Power Point Presentation

(b) **ITEM A16-13**

Treasurer/Director of Finance (Stephanie Nagel)

Re: Report No. RFD-T-03-13 – 2013 Budget

NOTE: 2013 DRAFT OPERATING & CAPITAL BUDGET BOOK PREVIOUSLY DISTRIBUTED (PLEASE BRING COPY OF BUDGET BOOK TO MEETING**)**

ITEM A16-13(A) - RECOMMENDATION # A:

1. That, the Treasurer/Director of Finance Report RFD-T-03-13, regarding the “2013 Budget”, dated February 4, 2013 be received; and,
2. That, the tax levy increase for general purposes be approved at 4.27%; and,
3. That the 2013 Capital Program, attached as Schedule A to this report, be approved; and,
4. That the 2013 projects proposed in the Five Year Capital Plans be approved and the balance of projects for the years 2014 to 2017, be approved in principle; and,
5. That, the Deputy Treasurer be authorized to submit the 2013 Capital Roads and Bridges Projects to AMO as required under Schedule C of the Federal Gas Tax Revenue Program.

***NOTE:** Extractions will be required for projects for which there are conflicts of interest

REQUIRED AMENDMENT TO EXTRACT CONFLICT ITEMS:

That the following identified items/projects be extracted from the proposed 2013 Budget and voted on separately due to conflicts:

1. Fire Department Budget (as contained on pages 40 through 47)
2. _____ (add any other items to be extracted)

ITEM A16-13(B) - RECOMMENDATION B (Fire Department Budget Section - Mayor Joyner’s Conflict Item):

That, the Fire Department Budget as contained in the 2013 Draft Operating & Capital Budget (Pages 40 to 47), be approved.

10. NEXT MEETING TO DEAL WITH THE 2013 BUDGET:

The next Administration/Finance/Fire Committee meeting to continue deliberations on the 2013 Budget as well as the balance of the items on this agenda will be held, if required, on Tuesday, February 5, 2013.

11. OTHER BUSINESS:

(a) **ITEM A17-13**

Members of Committee

Re: Verbal Updates from Members of Boards and Committees (if required)

(b) **ITEM A18-13**

Members of the Committee

Re: Other Business Items

12. **CONFIDENTIAL MATTERS:**

Closed session item(s) relate to the following allowable exceptions:

1. advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(a) **ITEM A19-13**

CAO

Re: Vibrancy Fund Agreement – Update

FOR DISCUSSION

13. **ADJOURNMENT:**

That, this Committee does now adjourn at the hour of p.m.