

**Instructions**

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination) 

YYYY	MM	DD
2 0 2 2	0 7	0 5

 to 

YYYY	MM	DD
2 0 2 3	0 1	0 3

- Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)
- Supplementary filing reflecting finances from start of campaign to end of extended campaign period

**Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

Last Name or Single Name Bylsma	Given Name(s) David
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Office for Which the Candidate Sought Election Mayor	Ward Name or Number (if any)
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Municipality  
West Lincoln

Spending Limit General \$18,307.75	Parties and Other Expressions of Appreciation \$446.03	Contribution Limit Contributions from Candidate and Spouse \$1,200.00
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I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

**Box B: Declaration**

I, David Bylsma, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate

2023 01 11  
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd) 2023/01/19	Time Filed 3:45 PM	Initial of Candidate or Agent (if filed in person) DB	Signature of Clerk or Designate 
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**Box C: Statement of Campaign Income and Expenses**

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**LOAN**Name of bank or recognized lending institution  
NONEAmount borrowed  
\$**INCOME**

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	11,450.00	
Revenue from items \$25 or less	+ \$		
Sign deposit refund	+ \$		
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$		
Interest earned by campaign bank account	+ \$		
Other (provide full details)			
1. Contribution from supporter after campaign to cover deficit	+ \$	267.90	
<b>Total Campaign Income (Do not include loan)</b>			<b>= \$ 11,717.90 C1</b>

**EXPENSES (Note: Include the value of contributions of goods and services)****1. Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1)	+ \$		
Advertising	+ \$	4,517.55	
Brochures/flyers	+ \$	2,815.17	
Signs (including sign deposit)	+ \$	2,097.11	
Meetings hosted	+ \$	49.38	
Office expenses incurred until voting day	+ \$		
Phone and/or internet expenses incurred until voting day	+ \$		
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$		
Bank charges incurred until voting day	+ \$	12.50	
Interest charged on loan until voting day	+ \$		
Other (provide full details)			
1. Mileage (1038 km x \$0.61)	+ \$	633.18	
<b>Total Expenses subject to general spending limit</b>	<b>= \$</b>	<b>10,124.89</b>	<b>C2</b>

**2. Expenses subject to spending limit for parties and other expressions of appreciation**

1. Election Night	+ \$	446.03	
<b>Total Expenses subject to spending limit for parties and other expressions of appreciation</b>	<b>= \$</b>	<b>446.03</b>	<b>C3</b>

**3. Expenses not subject to spending limits**

Accounting and audit	+ \$		
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$		
Office expenses incurred after voting day	+ \$	1.98	
Phone and/or internet expenses incurred after voting day	+ \$		
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$		
Bank charges incurred after voting day	+ \$	15.00	
Interest charged on loan after voting day	+ \$		

Expenses related to recount	+ \$	<u>                    </u>
Expenses related to controverted election	+ \$	<u>                    </u>
Expenses related to compliance audit	+ \$	<u>          1,130.00</u>
Expenses related to candidate's disability (provide full details)		
1. NONE	+ \$	<u>                    </u>
Other (provide full details)		
1. NONE	+ \$	<u>                    </u>
<b>Total Expenses not subject to spending limits</b>	<b>= \$</b>	<b><u>          1,146.98</u> C4</b>

**Total Campaign Expenses (C2 + C3 + C4) = \$ 11,717.90 C5**

**Box D: Calculation of Surplus or Deficit**

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$	<u>          0          </u>	D1	
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$	<u>          0          </u>		
Surplus (or deficit) for the campaign	= \$	<u>          0          </u>	D2	JJP

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

## Schedule 1 – Contributions

### Part I – Summary of Contributions

Contributions in money from candidate and spouse	+ \$ 1,200.00
Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2)	+ \$ _____
Total value of contributions not exceeding \$100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$ _____
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Table 3 and Table 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$ 10,250.00
Less: Ineligible contributions paid or payable to the contributor	- \$ _____
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	- \$ _____
<b>Total Amount of Contributions (record under Income in Box C)</b>	<b>= \$ 11,450.00 1A</b>

### Part II – Contributions from candidate or spouse

**Table 1: Contributions in goods or services**

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
NONE		
<b>Total</b>		

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign  
(Note: Value must be recorded as a contribution from the candidate and as an expense.)**

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
NONE				
<b>Total</b>				

Additional information is listed on separate supplementary attachment, if completed manually.

### Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

**Table 3: Monetary contributions from individuals other than candidate or spouse**

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Colin Vanderveen	42 Vintage Cr. St. Catharines	2022/08/26	100.00	
Larry Devries	2496 Woods Ave. Smithville	2022/08/26	1,200.00	
Joanne Devries	2496 Woods Ave. Smithville	2022/08/26	1,200.00	
Colin Vanderveen	42 Vintage Cr. St. Catharines	2022/08/29	400.00	

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Elizabeth Enter	827 Tice Rd., Fenwick	2022/09/06	250.00	
Graziella Tzellos	5368 20 Rd., St. Anns	2022/09/06	1,200.00	
Paul Tzellos	5368 20 Rd., St. Anns	2022/09/12	1,200.00	
Aaron Oostehoff	3640 Sixteen Rd., St. Anns	2022/09/22	1,000.00	
Michael Hutten	3327 Zimmerman Rd. Beamsville	2022/09/23	200.00	
Fred Vrugteveen	5267 Elcho Rd. Wellandport	2022/09/28	600.00	
David Vandenberg	5891 Mataseje Rd. St. Anns	2022/10/11	1,200.00	
Anneke Vandenberg	5891 Mataseje Rd. St. Anns	2022/10/11	1,200.00	
Steven Soos	31 Pietz Ave., Welland	2022/10/11	100.00	
Simon Yakubowicz	17 Alderbrook Dr., DonMills	2022/10/21	400.00	
<b>Total</b>			<b>10,250.00</b>	

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse**  
(Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
NONE				
<b>Total</b>				

Additional information is listed on separate supplementary attachment, if completed manually.

**Total for Part III – Contributions exceeding \$100 per contributor**  
(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)      \$ 10,250.00 1B

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**Schedule 2 – Fundraising Events and Activities**

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**Complete a separate schedule for each event or activity held.** Additional schedule(s) attached, if completed manually.**Fundraising Event/Activity 1**Description of fundraising event/activity NONE

Date of event/activity (yyyy/mm/dd) \_\_\_\_\_

**Part I – Ticket revenue**

Admission charge (per person)

\$ \_\_\_\_\_ 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold

x \_\_\_\_\_ 2B

**Total Part I (2A X 2B) (Include in Part I of Schedule 1)**

= \$ \_\_\_\_\_

**Part II – Other revenue deemed a contribution**

Provide details (e.g., revenue from goods sold in excess of fair market value)

1. NONE

+ \$ \_\_\_\_\_

**Total Part II (include in Part I of Schedule 1)**

= \$ \_\_\_\_\_

**Part III – Other revenue not deemed a contribution**

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1. NONE

+ \$ \_\_\_\_\_

**Total Part III (include under Income in Box C)**

= \$ \_\_\_\_\_

**Part IV – Expenses related to fundraising event or activity**

Provide details

1. NONE

+ \$ \_\_\_\_\_

**Total Part IV Expenses (Include under Expenses in Box C)**= \$ \_\_\_\_\_

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**Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)**

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A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor  
CPA, CA

Municipality Hamilton	Date (yyyy/mm/dd) 2023/01/11
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**Contact Information**

Last Name or Single Name Wilson	Given Name(s) Vicki	Licence Number 3-3190146
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**Address**

Suite/Unit Number 4	Street Number 20	Street Name Main Street North
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Municipality Waterdown	Province ON	Postal Code L0R 2H0
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Telephone Number 905-689-2052	Email Address vicki@blrcpa.ca
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The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

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Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.



## INDEPENDENT AUDITOR'S REPORT

MUNICIPAL ELECTIONS ACT, 1996 (SECTION 78)

To: City Clerk

We have audited the Statement of Assets and Liabilities, the Statement of Campaign Period Income and Expenses, and the Statement of Determination of Surplus or Deficit and Disposition of Surplus of David Bylsma (the Candidate), for the campaign period from July 5, 2022 to January 3, 2023 relating to the election held on 24 October 2022. These financial statements are the responsibility of the Candidate. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance that the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Candidate, as well as evaluating the overall financial statement presentation.

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through auditing procedures to determine that the accounting records include all donations of goods and services, and receipts and disbursements. Accordingly, our verification of these transactions was limited to ensuring that the financial statements reflect the amounts recorded in the accounting records of the Candidate, in accordance with the accounting procedures established by the Municipal Elections Act, 1996 and we were not able to determine whether any adjustments might be necessary to income and expenses, assets or liabilities, and surplus/deficit.

In our opinion, except for the effect of adjustments, if any, which might have been determined to be necessary had we been able to satisfy ourselves as to the completeness of the records as described in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Candidate's election campaign as at January 3, 2023 and the income and expenses for the campaign period from July 5, 2022 to January 3, 2023 and the determination of surplus or deficit and the disposition of surplus in accordance with the treatment prescribed by the Municipal Elections Act, 1996.

The Municipal Elections Act, 1996 does not require us to report, nor was it practicable for us to determine, that the contributions reported included only those which may be properly retained in accordance with the provision of the Municipal Elections Act, 1996.

Waterdown, Ontario  
January 11, 2023

*BLR, LLP*

Chartered Professional Accountants  
Licensed Public Accountants

### Waterdown Office

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